

**P.F. No. A22013/1/06-Admn. I**  
**National Institute of Health and Family Welfare**  
**(Adminsitraive-1 Section)**

Dated: 03.03.2022

**OFFICE ORDER**

Recently the Institute has been receiving new assignments from MoHFW and from other organizations in terms of administrative and technical in nature. These assignments are to be completed in a time bound manner. Therefore, to complete these new tasks/ongoing tasks effectively and efficiently, following officers are transferred/given additional charge with immediate effect:

S. No.	Name of the Officer	Current Posting	New Substantive Posting	Additional work assigned
1.	Dr. A.M. Elizabeth	Social Sciences	Social Sciences	ANO, DLC
2.	Dr. Vandana Bhattacharya	Management Sciences	Management Sciences	Incharge, Academic Section
3.	Dr. Manisha	Education & Training	Education & Training	Public Health Museum
4.	Shri Bacchu Singh	Planning & Evaluation	Planning & Evaluation	Assist Prof. Mihir Kumar Mallick in Third Party audit/Transparency Audit
5.	Dr. Ramesh Gandotra	Planning & Evaluation	Planning & Evaluation	Work of Hospital Management in DLC
6.	Smt. Rita Rani	CHA	Social Sciences	
7.	Smt. Vaishali Jaiswal	Epidemiology	CHA	Assist Dr. Renu for the work related to ITSU
8.	Dr. Raj Narayan	Management Sciences	Statistics & Demography	Assist Dr. D.K. Yadav in LMS activities
9.	Dr. S.P. Singh	Education & Training	Communication	Work of Health & Family Management in DLC
10.	Dr. RekhaMeena	RBM	RBM	Assist Dr. Ramesh Chand for placement cell for PGDPHM& MD(CHA)/DHA
11.	Mr. Lakhan Lal Meena	MCHA	MCHA	Assist Dr. Rao, PIO in RTI cell
12.	Smt. BhavnaKathuria	Epidemiology	Epidemiology	Assist Dr. Sanjay Gupta in John Hopkins University collaboration

This issues with the approval of the Director (Additional Charge), NIHFW.

**Note:**

1. The additional charge will be in addition to his/her routine duties in the department.
2. Substantive posting will define the reporting and reviewing authority for all other purposes.
3. Additional works are assigned on the basis of administrative necessity with no extra remuneration.

  
(S.K. Gupta)

Section Officer (Admn. I)

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1. All Concerned – for information and compliance
2. All HODs/Dean/Sectional Heads/Incharges/ACO
3. PA to Director/DDA
4. Service book/personal file of individuals
5. Incharge, Computer centre for posting on the Web site of NIHFW